

## **KASKIKUUSI ADULT EDUCATION CENTRE**



### **STUDENT INFORMATION**

Are you unsure of which study group or study group level would suit you best? Or do you have some new fresh ideas? Come and visit us, or call us and we will give you more information about our study groups. We would also like to tell you about our online study groups and studying possibilities at the Open University. Moreover, if you are interested in study groups in other institutes in the Upper Savo region, please contact us.

Kaskikuusi adult education centre is an adult open college, which is based in Lapinlahti. At the Adult Education Centre you can do a wide variety of studies and hobbies. The Adult Education Centre offers different courses for adults and youngsters from the following fields:

- music
- handicraft
- physical exercise
- languages
- visual arts
- theatre and literature
- information technology
- dance
- social sciences
- Open University
- domestic sciences
- camps
- basic education of Arts
- lectures
- gardening
- health care
- interior design
- courses for immigrants

The Adult Education Centre's office in Lapinlahti is located at the Town Hall (kunnanvirasto). The office is open on Mondays, Wednesdays and Thursdays at 9–15. The Centre's office in Varpaisjärvi is located at the old Town Hall (entinen kunnantalo). The office is open on Tuesdays and Fridays at 9–15.

### **Principal of the Adult Education Centre**

Marko Komulainen

Tel. 040-488 3201

Email: marko.komulainen@lapinlahti.fi

Principal is in Lapinlahti on Mondays, Tuesdays, Wednesdays and Thursdays and in Varpaisjärvi on Fridays.

### **Office**

Riitta Torssonen-Kärkkäinen

Tel. 040-488 3202

Email: riitta.torssonen-karkkainen@lapinlahti.fi

Secretary is in Lapinlahti on Mondays, Wednesdays and Thursdays at 9–15 and in Varpaisjärvi on Tuesdays at 9–15.

### **Handicraft teacher**

Eira Pellikka

Mobile phone: 040-488 3206

Email: eira.pellikka@lapinlahti.fi

### **Music teacher**

Eeva Kivi-van Zantvoort

Mobile phone: 040-488 3204

Email: eeva.kivi@lapinlahti.fi

### **Handicraft teacher**

Riitta Sormunen

Mobile phone: 040-488 3207

Email: riitta.sormunen@lapinlahti.fi

### **Music teacher**

Jarmo Karvonen

Mobile phone: 040-488 3205

Email: jarmo.karvonen@lapinlahti.fi



## **ENROLLMENT**

You can sign up for the courses on the Internet ([www.kaskikuusi.fi](http://www.kaskikuusi.fi)), by phone (tel 040-488 3202) or by visiting the office in Varpaisjärvi or in Lapinlahti. For all study groups, an advance registration is required. The advance registration is binding. The enrollment for the courses, which you can find in the Centre's programme, starts on Monday, 15th August at 9 a.m.

New students for music lessons and solo singing studies can sign up for available places on Tuesday, 23rd August at 4 p.m. – 8 p.m.:

- in Lapinlahti by phone 040-488 3202 or by Email: riitta.torssonen-karkkainen@lapinlahti.fi
- in Varpaisjärvi by phone 040-488 3201 or by Email: marko.komulainen@lapinlahti.fi

You can ask also information regarding vacant places later. You can start courses also in the middle of the study year. In that case, sign up for the course straight at the office of Kaskikuusi, thank you!

The Centre doesn't give any information about starting the courses, but if there aren't enough registered students for the course, then the centre will inform you about the cancelling of the course personally. In that case you don't have to pay the course fee.



## **THE PROGRAM OF KASKIKUUSI**

Information about possible changes in the Centre's programme, vacant places in study groups, lectures and study groups starting later is given in the Matti ja Liisa newspaper. The Centre's programme and other information can also be found on the Internet at [www.kaskikuusi.fi](http://www.kaskikuusi.fi) and [www.lapinlahti.fi](http://www.lapinlahti.fi) also in English, in Russian, in Estonian, in German and in Japanese. Some new ideas or something to ask? Please, tell us! We will publish information about the spring study groups in December.



## **CENTRE'S WORKING YEAR**

Teaching starts generally on week 38 (beginning 19th September). Piano, accordion, cello, violin, flute and clarinet lessons start on week 36 (beginning 5th September). The exact starting dates are given under the study group information in the program.

- Autumn semester 19th September–11th December (11 weeks), except the above mentioned instrument lessons 5th September–11th December (13 weeks).
- Autumn break 17th October–23th October (week 42)
- Spring semester 9th January–15th April (13 weeks), except the above mentioned instrument lessons 9th January–29th May (15 weeks).
- Winter break 5th March–11th March (week 10).



## **STUDY GROUP FEES AND DISCOUNTS**

All courses are priced separately. The basic study group fee is 0,60€/hour. A student can also buy a year card for studying. For 60 euros a student can participate in as many not separately priced study groups as he wishes. For 140€ a family (max 2 adults + 2 children under 16 years) can participate in as many not separately priced study groups as a family wishes. The 60€ or 140€ study group fees entitle the student to study in all the study groups which are not priced separately for a specific reason. If the study group is priced separately, information about it is given under the study group information. Your own personal annual student card and family card covers all normal courses and music lessons. Study cards you should request and pick up always from the Centre's office before the sign up ends. You can't buy annual cards through the Internet enrollment.

To pay the study group fee, each student will receive a bill by mail. The student pays the needed materials by him-self. The lowest study group fee is 10 euros.

For the school year 2011–2012 Kaskikuusi Adult Education Centre has applied and got in collaboration with The Community College of North-Eastern Savonia some grant money, which is meant to help immigrants, unemployed people, seniors (63 year old persons), pensioners, people with learning disabilities or low educational grade. For further information, please contact us.



## **CANCELLATION FEE**

If the student has to cancel his participation, he has to inform the Adult Education Centre's office at least 5 days before the starting date of the study group. If the student informs the office later he is charged a 10-euro cancellation fee.



## **ABSENCE**

If you have to be absent from a study group several successive times, please inform the teacher or the Adult Education Centre's office immediately. Music students have to inform their teacher or the Centre's office about their absence each time separately. Because the music lessons are short the teacher can use the absent student's lesson time in the benefit of other students. If the music student is absent from three successive lessons without informing his teacher or the Centre's office, it is considered a cancellation and his place is given to the next in the waiting list.



## **INSURANCES**

The Adult Education Centre does not insure the students. Each student has to make sure himself his free-time insurance is valid.



## **THE STUDY GROUPS SPECIALLY FOR IMMIGRANTS 2010–2011**

### **FINLAND – A COUNTRY AND A LANGUAGE 1201201**

You will learn Finnish and also get more information about Finland, Finnish culture, Lapinlahti and Iisalmi district. The teacher speaks in Finnish, English, Russian and Estonian.

Tue 4.10.2011-10.4.2012 at 18.00–19.30 in Lapinlahti library building, classroom 2  
46 hours, 28€ – at least five students

Teacher Kaja Rahkema

The last date to sign up Thu 8.9.2011